

TRANSFER OF ALLOCATION/ALLOTMENT/FLAT IN DEATH CASE ON THE BASIS OF WILL

Following documents are required to be submitted.
(formats given in side):

- a. Death Certificate in original
- b. Affidavit from the transferee on non-judicial stamp paper of Rs. 10/- duly attested.
- c. No objection Affidavit from other legal heirs on non-judicial stamp paper of Rs..10/- duly attested
- d. Indemnity bond from the transferee on non-judicial stamp paper of Rs. 100/- duly regd.
- e. No-objection Certificate from the employer of the deceased in case payment is made after raising House Building Advance.
- f. Certified copy of 'WILL'
- g. Undertakings two on non-judicial stamp paper of Rs. 10/-duly attested
- h. Photo and three specimen signatures of the transferee duly attested.
- i. Documentary evidence of relationship i.e. attested photo copy of;
 - i. Ration card and
 - ii. Passport or
 - iii. School Leaving Certificate etc.

AFFIDAVIT

Ison/wife/daughter of shri.....
Aged.....years, resident of.....do hereby solemnly
declare and affirm as under:-

1. That Sh. /Smt.....son/wife/daughter of Shri
.....was allottee of flat noBlock
No..... Pkt no..... inResidential Scheme,
Delhi/New Delhi.
2. That Sh./Smt.....son/wife/daughter of Shri.....resident
of.....was my father /mother/son/daughter etc. (relationship.)
3. That the said Sh./Smt.....has died on.....at
4. That the said late Sh. /Smt.....is survived by the following legal heirs:-

Sl.No.	Name	Age	Relationship with the deceased
1.			
2.			
3.			
4.			

5. That the mother of the deceased late Smt..... Is not alive.
6. That there is no other legal heir except the above mentioned.
7. That the said late Sh./Smt..... Had executed a 'will' on
.....registered as No..... in Addl. Book No Vol.
No..... at Pages.....on.....with Sub-Registrar, Delhi/New Delhi
whereby the said flat had been bequeathed in favour of the Deponent.
8. That the other legal heirs have filed affidavit(s) to the effect that he/they has/have no
objection in mutating of the flat in favour of the deponent on the basis of the said
'will' by the Delhi Development Authority , New Delhi.

9. That I am a citizen of India and have attained the age of majority.
10. That I, my wife/husband, minor children and dependent relations do not own in full or in part any plot or flat in Delhi.

DEPONENT

VERIFICATION:

I, the above named deponent do hereby verify that the contents of paras 1 to 10 of my affidavit as above are correct to the best of my knowledge and believed by me to be true and that nothing material has been concealed therefrom.

Verified at Delhi, New Delhi on this.....day of
.....199.....

(To be given by such legal heirs who have no objection in transferring the flat in favour of the intending transferee on the basis of 'WILL' executed by the allottee.)

AFFIDAVIT

I, Son/Wife/ daughter of Sh..... aged years, resident of do hereby solemnly declare and affirm as under:-

1. That Sh. /Smt.....son,wife/daughter of Shri.....was allottee of flat No.....Block No.....Pkt.....at.....Resdl. Scheme, Delhi/New Delhi.
2. That Sh. /Smt.....son/wife/daughter of Shri.....resident of.....was nmy father/mother/son/daughter etc. (Relationship)
3. That the said Sh. Smt.....has died on..... at
4. That the mother of the deceased late Smt..... is not alive.
5. That the said late Sh./Smt.....is survived by the following legal heirs:-

Sl. No.	Name	Age	Relationship with the Deceased
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- 1.
- 2.
- 3.
- 4.
- 5.

6. That the said late Sh./Smt.....wife/Son of Sh.....had executed a 'will' on registered as No.....in Addl. Book No.....Vol. No.....at pages.....with Sub. Registrar, Delhi/New Delhi whereby the said flat has been bequeathed in favour of Sh./ Smt.....son/wife of Sh.
7. That I have no objection in case all rights, titles or interests in the above said flat are transferred in the name of Sh.....s/o Sh.....on the basis of the above said WILL.

8. That I am a citizen of India and have attained the age of majority.

DEPONENT

VERIFICATION:

I, the above named deponent, do hereby verify that the contents of paras 1 to 8 of my above affidavit are correct to the best of my knowledge and that the contents of para 5 are true to my belief and that nothing material has been concealed therefrom.

Verified at New Delhi/Delhi on this.....day of
.....199.....

DEPONENT

UNDERTAKING

This undertaking is made on thisday of.....199....by Sh./Smt.....son/wife/daughter of Shri.....resident of.....(hereinafter called the Executant) in favour of the Delhi Development Authority (hereinafter called the Authority/owner). The expression "the Executant " shall unless the context requires a different or another meaning includes his/her heirs, legal representatives, successors, administrators and permitted assigns. The expression the "Authority owners" shall unless the context requires a different or another meaning include its successors and assigns.

2. Whereas Sh./Smt.son/wife/daughter of Shriresident of(hereinafter called the allottee) on an application made to the Authority under the Delhi Development Authority (Management & Disposal of Housing Estates Regulations, 1968; (hereinafter called 'the Regulations') had been allotted a flat bearing No.Block No. Pkt.onFloor situated atgroup Housing Scheme at Delhi/New Delhi (hereinafter called 'the flat') on Hire Purchase/Cash Down basis in SFS/MIG/LIG/Janta category.

3. And whereas under Regulation 38 of the Regulations it was obligatory on the part of allottee to have formed and registered an agency with the Vice Chairman of the Authority for the management and administration of the common portion and common services attached to the flats, to execute the hire purchase tenancy agreement/conveyance deed in respect of the flat and joint lease deed for the land under appurtenant to the flat.

4. And whereas the allottee had not become the member of the Registered Agency of Block No.wherein the flat allotted to him,her is situated and he/her died on before the completion of the various formalities, required to be performed by him, her under the regulations including the execution and registration of the documents provided in the Regulations and undertaking that he/she shall not make and additions and alterations in the flat without prior permission in writing from the Authority.

5. And WHEREAS the allottee has died on and is survived by the following legal heirs:-

Sl.No.	Name	Age	Relationship with the Deceased
--------	------	-----	--------------------------------

1.

2.

3.

4.

6. And whereas the allottee had executed a 'WILL' dated _____ registered as No. _____ in Addl. Book No. _____ Vol. No. _____ at pages _____ with Sub Registrar Delhi/New Delhi whereby bequeathing the flat No. _____ Block No. _____ Pkt.No. _____ situated in _____ Resdl. Scheme in favour of the Executant.

7. And whereas the other legal heirs of the deceased allottee have filed affidavit/affidavits to the effect that he/they has/have no objection in the mutation of the flat in favour of the Executant on the basis of the 'WILL' referred above.

8. And whereas the Executant had represented to the Authority to mutate the rights, title and interests of the allottee in his /her favour on the basis of the 'WILL' referred above.

9. And whereas the Delhi Development Authority has agreed in the faith and representation of the Executant to mutate the flat in the name of the Executant on the condition that the Executant gives an undertaking that he/she shall abide by all the terms and conditions mentioned in the DDA (Management & Disposal of Housing Estates) Regulations and the deeds appended thereto, i.e. the Hire Purchase Tenancy Agreement/Conveyance Deed for the flat and joint lease deed for the land under and appurtenant to the flat and shall sign and execute the same with the Authority and get the same registered at his/her own cost and expenses in manner prescribed under the Regulations within 90 days from the date of transfer of the flat or such extended period that may be permitted by the Vice- Chairman of the Authority from time to time and that during the said period of 90 days or such extended period as may be permitted, shall be responsible for looking after the common services attached to the flat and that he/she shall constitute and become a member of the Regd. Agency prescribed under the Regulations.

10. Now, therefore this undertaking is executed by the Executant with full assurances to the Authority to the effect that he/she shall abide by the terms and conditions that are set forth in the DDA (Management & Disposal of Housing Estates) Regulations, 1968. The document appended thereto or may be set forth in the Hire Purchase Tenancy Agreement and conveyance deed for the flat and the joint lease deed for the land under appurtenant to the flats by the Delhi Development Authority and shall sign and execute the same with the Delhi Development Authority and get the same registered at his/her own cost and expenses in the manner prescribed under the Regulations within 90 days from the date of transfer of the flat or such extended period as may be permitted by the Vice Chairman of DDA from time to time and that during the said period of 90 days or such extended period as permitted he/she shall be responsible for looking after the maintenance of the common services attached to the flat. The Executant further undertakes that he/she shall constitute and become a member of the registered agency prescribed under regulation 38 of the Regulations and abide by the constitution a model form of which he/she has read and understood.

11. He/she further undertakes not to make any addition and alteration in the dwelling unit to be transferred to him/her without obtaining prior permission in writing from the DDA. It will be open to the Authority to cancel the allotment and to resume the possession of the dwelling unit, if he/she fails to fulfil the undertaking given herein

12. In witness hereof the undertaking has been signed by the Executant in the presence of the witnesses on the date mentioned herein above.

EXECUTANT

In the presence of :

Witnesses:

Signature	Name	Occupation	Address
1.			
2.			

INDEMNITY BOND

This indemnity bond is made on this _____ day of _____ 199_____ by Sh./Smt./miss _____ son/wife/daughter of Shri _____ R/O _____ (hereinafter called the Executant) in favour of the Delhi Development Authority through its Vice Chairman hereinafter called 'The Owner Authority'). The another meaning include his/her heirs, successors, legal representatives, administrators and permitted assigns. The expression 'The Owner Authority' shall, unless the context required a different or another meaning include its successors and assigns.

2. Whereas Sh/Smt. _____ son/wife/ daughter of Shri _____ Resident of _____ (hereinafter called 'the allottee') had been allotted a flat bearing NO _____ Block No _____ Pkt _____ situated at _____ Resdl. Scheme Delhi/ New Delhi (hereinafter called 'the flat') on Hire Purchase/Cash down basis by 'the Owner Authority' under SFS/MIG/LIG/Janta category.

3. And whereas the allottee has died on _____ and is survived by the following legal heirs.

Sl.No.	Name	Age	Relationship with the deceased
--------	------	-----	--------------------------------

1.

2.

3.

4. And whereas the allottee had executed a 'WILL' dated _____ - registered as No. _____ in Addl. Book No. _____ Vol.No. _____ at pages _____ on _____ with Sub Registrar Delhi /New Delhi bequeathing the flat no. _____ Block No. _____ Situated in _____ Resdl. Scheme in favour of the Executant.

5. And whereas the otherr legal heirs of the deceased allottee have filed affidavit (s) to the effect that he/they has/have no objection in the mutating of the flat in favour of the Executant on the basis of the 'WILL' referred above, by the Owner Authority.

6. And whereas the Executant had represented to the Owner Authority for mutating the rights, interests and title of the allottee in his/her favour on the basis of the 'WILL' referred to above.

7. And whereas the Owner Authority has agreed to mutate the rights, title or interest of the allottee in favour of the Executant subject to the condition that the Executant Executing a Registered Indemnity Bond in favour of the Owner Authority undertaking to indemnity the Authority against any loss or damage that it may sustain or any action that may be brought against it on account of mutation of the flat in favour of the executant

8. Now, therefore, in consideration of the aforesaid agreement, the Executant do hereby indemnifies and shall always keep the Owner Authority indemnified against any loss or damage that it may sustain by mutating the rights, title or interests of the allottee in favour of the Executant or any claim, proceeding or litigation, penalty or action that may be taken or brought against the owner Authority or arising out of or in connection with the mutation of the rights, title or interest of the allottee in favour of the Executant by the Owner Authority.

9. In witness whereof this deed has been signed and delivered by the Executant in favour of Owner Authority on the day, month and the year first above written.

EXECUTANT

Witnesses:

Signature	Name	Occupation	Address
1.			
2.			

(This Affidavit Should be on Rs. 2/- Non-judicial Stamp paper Duly Attested by Notary public of the Executant Magistrate).

AFFIDAVIT

I _____ S/o, D/o _____
R/O _____ do hereby solemnly affirm and declare as under:-

1. THAT Sh./Smt _____ S/W/D/O Sh. _____ Block No. _____ Pkt No _____ in _____ Resdl. Scheme, Delhi/New Delhi vide allotment letter No _____ Dated _____.
2. That the said Sh./Smt _____ has died on _____ at _____
3. THAT the said Sh. /Smt. _____ had executed a WILL on _____ registered at _____ Sl. No _____ in Addl. Book No. _____ Volume No. _____ at page _____ with the Sub- Registrar Delhi/ New Delhi, whereby the said flat has been bequeathed in my favour.
4. THAT said Sh./Smt. _____ had not executed any agreement for sale/SPA, GPA in my favour of any other person nominated by him and the possession of the flat bearing no _____ Block No _____ Pkt No _____ had not passed on to me during his life time.

DEPONENT

VERIFICATION

I, the above named deponent do hereby verify that the comments of para 1 to 4 of my above affidavit are correct to the best of my knowledge and belief and nothing material has been concealed therefrom and no part of it is false.

Verified at Delhi, New Delhi on _____ this day _____ of 1995.

UNDERTAKING

This undertaking is made on this _____ day of _____ 199_____ by Sh./Smt. _____ S/W/D/O Sh. _____ r/o (hereinafter called "the executant") in favour of the Delhi Development Authority hereinafter called the "Owner Authority") The expression "The Executant" shall unless the context requires a different or another meaning includes his/her heirs, legal representatives, successors, administrators and permitted assigns. The expression the "Owner Authority " shall unless context requires a different or another meaning includes its successors or assigns.

2. Whereas _____ Sh. _____ S/o _____ r/o _____ an allottee of flat No _____ Block _____ Pkt _____ in _____ Resdl. Scheme has expired on _____ and had executed a will on _____ registered at Sl. No. _____ in addl. Book No. _____ Vol No _____ at pages _____ to _____ with the Sub-Registrar, Delhi, New Delhi bequeathing aforesaid flat in favour of the Executant, out of the natural love and affection and without any monetary consideration.
3. And whereas, the executant had applied to the Authority to mutate the rights, title and interests of the allottee in his/her favour on the basis of the will referred to above.
4. AND WHEREAS , the executant has represented to the Authority/owner that the said Sh. /Smt. _____ had not executed any agreement for sale/SPA?GPA in his favour or in favour of any other person nominated by him and that the possession of flat bearing No. _____ Block No. _____ Pkt.No _____ in _____ Had not passed on to the executant during the life time of said Sh./Smt _____
5. AND WHEREAS, the Authority /owner has agreed , on the faith and representation made by the executant to mutate the aforesaid flat in the name of the executant, subject to executant giving an undertaking that in case it is discovered that the said Sh./Smt. _____ had executed any agreement for sale/SPA?GPA in favour of the executant or any other person nominated by him or that the possession of aforesaid flat bearing No _____ Block No _____ PktNo _____ in _____ had passed on to the executant during the life time Sh./Smt _____ the executant shall pay to the Authority /Owner , 50% unearned increase for the value of the land, without disputing in any manner the amount of unearned increase demanded by the Authority /Owner.
6. Now, therefore, the undersigned executant hereby undertakes that in case it is discovered that the said Sh./Smt. _____ had executed any agreement for sale/SPA/GPA in favour of the executant or any other person nominated by him or that the possession of the flatbearing No _____ Block No _____ Pkt.No _____ in _____ had passed on to the executant during life time of the said

Sh./Smt _____, then, without prejudice to the right of the Authority/Owner to treat the mutation as cancelled/withdrawn and resume possession of the aforesaid flat alongwith fixtures and fittings without payment of any compensation the executant shall pay to the Authority/Owner, without demur, such amount as is demanded by the Authority /Owner as 50% unearned increase in the value of the land. The executant further undertakes not to dispute in any manner the amount of unearned increase demanded by the Authority/owner.

In witness whereof the undertaking has been signed by the Executant in the presence of the witnesses on the date, month and year first written above.

EXECUTANT

Witnesses:

1. Sh _____

S/O _____

R/o _____

2. Sh _____

S/o _____

R/o _____

DELHI DEVELOPMENT AUTHORITY

SELF FINANCING SCHEME (H)

2ND Floor, D-Block, Vikas Sadan, INA,

New Delhi-110023

No _____ Date _____

From: Asstt. Director (SFS)

Delhi Development Authority

To,

The Executive Engineer,

Delhi/New Delhi

Sub: Allotment of Cat. _____ flat bearing No. _____ on _____ in
Pocket _____ Sector _____ Residential Scheme under SFS.

Sir,

I am directed to inform you that the above noted flat has been allotted to Sh./Smt/Miss _____ S/o, W/o, D/o _____. This is to authorize you to hand over the possession of the flat to the allottee or his/her attorney on the basis of this letter. For identification purposes enclosed herewith find the Signature of Sh./Smt./Miss _____ S/o, W/o, D/o _____ allottee, attorney duly attested.

You are advised to let the allottee inspect the premises so that he can report the defects, if any, as are noticed by her/him, during inspection, as would warrant removal/rectification in register which is required to be maintained at the site office. An intimation about the actual date on which letter was presented by the allottee and a copy of possession slip issued may be sent to this office.

Copy forwarded to :-

1. Shri/Smt/Miss _____ R/o _____ with the request to contact the officer incharge at site office. It hereby clarified that on presentation of this letter, you will be allowed to inspect the premises for the purpose of satisfying yourself for the property conditions. While every care would be taken to hand over the possession, early but if flat is not complete it may take about a fortnight to provide finishing touch to the flat.
2. A copy of certificate to obtain electric and water connection is enclosed.
3. You are requested to take physical possession within three months from the date of issue of this letter failing which Rs. 400/- for cat. II and Rs. 500/- for cat. III will be charged as penalty for watch and ward charges per month.

4. If the Physical possession at site is not taken within six months from the date of issue of this letter the allotment will statn cancelled automatically without any further notice.

Asstt. Director (SFS)

DELHI DEVELOPMENT AUTHORITY

SELF FINANCING SCHEME (H)

Block 'D' 2nd Floor

Vikas Sadan, (Near INA Colony)

No. _____

Dated _____

Certified that flat no. _____ Cat _____ Floor _____ Sect _____ Pkt _____
in _____ under Self Finance Scheme has been allotted to Sh./Smt./Miss _____ S/o,
W/o, D/o _____ He/She or his/her attorney is entitle to obtained electric and water
connections in his/her on name.

Asstt. Director(SFS)

DELHI DEVELOPMENT AUTHORITY
SELF FINANCE SCHEME (HOUSING)

Affix a passport
size attested
photo-graph

Sub: Allotment of category _____ flat bearing No. _____
floor _____ at _____ Residential Scheme under
S.F.S. to Sh/Smt./Miss _____ S/o,W/o,D/o,
Sh _____

Signature of the allottee

The Signature of Sh./Smt./Miss _____ S/o, W/o, D/o, Sh.
_____ Resident of _____ the allottee of the above noted
flat are hereby attested.

Attested by Magistrate/ Gazetted Officer 1st Class/Notary Public

Note: In case the signature are got attested by Notary public then notarial stamp worth
Rs. 3/- may be affixed on each copy.

Enclosure to D.D.A's letter No. _____ Dated _____

Assistant Director(SFS)-1

Delhi Development Authority

UNDERTAKING

Whereas I _____ S/o _____ resident of _____ on an application made to the Delhi Development Authority under the Delhi Development Authority Management and Disposal of Housing Estate Regulations, 1968 (hereinafter called the said Regulation) have been allotted category _____ flat bearing no. _____ on _____ floor situated in _____ under Self Finance Scheme (hereinafter called the flat)

And whereas under the said regulations, it is obligatory on my part of form and register an agency with the Vice-Chairman DDA for the Management and Administration of the common portion and services attached to the flats, execute the conveyance deed for the flat and joint lease deed for the land, the hire purchase Tenancy Agreement under the appurtenant to the flat before the possession of the flat is handed over to me.

And whereas, I in my own interest, have applied to Delhi Development Authority for the possession of the flat allotted for immediate occupation before the completion of the various formalities required to be performed by me under the said regulations and execution and registration of the documents provided in the regulations.

I _____ S/o _____ R/o _____ hereby undertake that in the event of the possession of the flat allotted being given to me earlier, I shall abide by all the terms and conditions that are set forth in DDA (Management and Disposal of Housing Estates Regulation 1968, including the documents containing therein or may be set forth therein the hire purchase Tenancy Agreement, Conveyance Deed for the flat and also the joint lease deed for the land under the appurtenant to the flats, by the DDA and shall sign and execute the same with the Delhi Development Authority and get the same registered at my own cost and expenses in the manner prescribed under the said regulations within 90 days from the date of handing over the flat or such extended period as may be permitted by the Vice-Chairman of the Delhi Development Authority from time to time and that during the said period of 90 days or such extended period as may be permitted, I shall be responsible for looking the maintenance of the common services attached to the flat allotted.

I, further undertake that I shall constitute and become a member of the registered agency prescribed under the said Regulations and abide by the constitution, a model form of which I have read and understood.

I also undertake not to make any additions and alterations in the dwelling unit allotted to me without obtaining prior & written permission from the DDA. It will be open to DDA to cancel the allotment and resume the possession of the dwelling unit, if I fail to fulfill the undertaking given herein.

Signed by me _____ on _____ day of _____ One thousand nine hundred and _____

ALLOTTEE

Witnesses :-

In the presence of :-

1. _____

2. _____

(To be given by the allottee on Non Judicial stamp paper worth Rs.2/- duly attested by Magistrate Ist Class/Notary Public. In case the undertaking is got attested by Notary Public Notarial Stamp of Rs.3/- may be affixed on the same)

DELHI DEVELOPMENT AUTHORITY

Self Financing Scheme (H)

AFFIDAVIT

I _____ S/o,W/o,D/o _____ R/o _____
_____ an allottee of SFS flat
no. _____ Category _____ on _____ Floor in _____ do
hereby solemnly affirm and say as follows:-

1. That neither, nor does my wife/husband or any of my minor and or dependent children or dependent parents or dependent minor sister and brothers ordinary residing with me own in full or in part on lease hold or free hold basis any residential plot of land or a house or have been allotted on hire purchase/cash down basis a residential flat in Delhi/New Delhi/Delhi cantonment.
2. That I am applying for allotment of only one dwelling unit.
3. That I am citizen of India.
4. That I have attained the age of majority.
5. That I am not registered in any other scheme of DDA and any agency in Delhi /Delhi Cantt

DEPONENT

I _____ aforesaid solemnly affirm and say that the facts mentioned in paras (1) to (5) are correct to the best of my knowledge and nothing is false therein and nothing material has been concealed therefrom.

DEPONENT

PLACE :

DATED :

(To be given by the allottee on Non Judicial stamp paper worth Rs.2/- duly attested by the Magistrate Ist Class/Notary Public. In case the affidavit is got attested by Notary Public Notarial stamp worth Rs.3/- may be affixed on the same.)

DELHI DEVELOPMENT AUTHORITY
Housing Deptt.

No.F. ()/

Dated_____

Affix passport
size attested
photograph.

**Sub : Allotment of flat bearing No. _____ Floor _____ in _____
Residential Scheme under _____ category.**

MEMO

The flat mentioned above has been allotted to Shri/Smt./Miss. _____ S/o ,W/o
D/o, Shri _____.

The possession of the flat may be handed over to the above allottee within _____ of the date of issue of this letter. The allottee is being requested to be present at site to take over the physical possession. Signature of the allottee duly attested by magistrate/ Class-I Gazetted Officer/Authorised Notary Public has been given below. One copy of this possession letter after filling up the blanks may be sent to the undersigned by the Executive Engineer for our office record.

Asstt. Director (H)
Delhi Development Authority

The Executive Engineer
H.D.\DD/CD

Signature of Sh./Smt./Miss. _____ S/O,W/o,D\O
Shri _____ are hereby attested.

Signature of the Allottee

Attested by magistrate/Class-I Gazetted Officer Notary public
with seal Copy forwarded to Shri/Smt/Miss _____
with the request that he/she may kindly report to the Jr.Engineer
site officer within 30 days from the date of issue of this letter who
will hand over the possession of the flat to him/him. In case of
default or in reporting at site within the period indicated above,
the allotment would be cancelled without any further notice to you.

Asstt.Director (H)
Delhi Development Authority

N:B: IN CASE THE SIGNATURES ARE ATTESTED BY NOTARY Public , then
Notarial stamp of Rs. 3/- may be affixed.

This is to confirm that the possession of flat bearing No _____ Floor _____ in _____ Residential Scheme under _____ Category was given to the allottee on _____.

Executive Engineer
HD/DD
Asstt. Director (H)

IN CASE, THE POSSESSION COULD NOT BE HANDED OVER ON THE DATE INDICATED ABOVE, THE Executive Engineer or his representative should give valid reasons in the remarks column.

AFFIDAVIT

Note: This affidavit should be on a non-judicial stamp paper of Rs2/- and shall be attested by Magistrate/Sub-judge/Notary Public an extra stamp worth Rs 3/- should be Affixed thereon.

AFFIDAVIT OF _____ S/o, D/o, W/o
Shri _____ R/o _____ I, aforesaid solemnly affirm and say as under:-

1. I, or my wife/husband or any of my dependent relations including minor children do not own in full or in part of free hold or lease hold basis, any residential plot or house in the urban area of Delhi, New Delhi or Delhi Cantt.
2. I am applying for allotment of only one dwelling unit.
3. I am a citizen of India.
4. I had attained the age of majority at the time of applying for registration.
5. I have not got any registration under the New Pattern Housing Regn. Scheme 1979 transferred to Rohini Resdl. Scheme and have not got the registration under New Pattern Housing Regn. Scheme 1979 cancelled.
6. My income from all sources (minus house rent allowance) including the income of my wife/husbans and dependent relations including the dependent minor children was Rs. _____ (Rupees _____) which falls within the prescribed income limit of janta/LIG/MIG during the preceding year of Regn. 1978-79.
7. I have not sold, transferred, assigned or parted with the possession of the whole or any part of _____ the residential Flat No. _____ Blk _____ locality _____ allotted to me against my Registration No _____ in the draw held on _____ by the DDA. That I have not executed any Sale Agreement, Power of Attoreny, Agreement of Sale of Agreement in favour of any body.

8. That _____ S/O,D/O,W/O _____
R/O _____ had applied for regn. Under JANTA/LIG/MIG
Category of New Pattern Scheme 1979 vide Application No. _____ and
that I have been allotted a flat no _____ and that I have been allotted a
Flat No. _____ in Residential Scheme of _____
vide Letter No. _____ Dt, _____ That I am entitled for possession of the flat.
9. That my date of birth is _____

DEPONENT

VERIFICATION

I _____ aforesaid solemnly affirm and say that facts mentioned
in para (1) to (9) above, are correct to the best of my knowledge and nothing is false
therein and nothing material has been concealed.

DEPONENT

Place: _____

Date: _____

UNDERTAKING

WHEREAS I _____ s/o _____ age _____ resident of _____ on an application made to the Delhi Development Authority under the Delhi Development Authority (Management and Disposal of Housing Estates) Regulations 1968 (hereinafter called the said regulations) have been allotted a _____ Floor, flat bearing No. _____ Block/Type _____ situated in _____ under (scheme) _____ (hereinafter called the flat).

AND WHEREAS under the said regulations, it is obligatory on my part to form and register an agency with Vice-Chairman Delhi Development Authority for the Management and Administration of the common provisions and services attached to the flats, execute the conveyance deed for the flat and joint lease deed for the land, the Hire Purchase Tenancy Agreement under the appurtenant of the flat before the possession of the flat is handed over to me.

AND WHEREAS I, in my own interest, have applied to Delhi Development Authority for the possession of the flat allotted for immediate occupation, before the completion of the various formalities required to be performed by me under the said regulation and execution and registration of the documents provided in the Regulations.

I _____ r/o _____ hereby undertake that in the event of the possession of the flat allotted being given to me earlier, I shall abide by all the terms and conditions that are set forth in DDA (Management and Disposal of Housing Estates) Regulations, 1968 including the documents containing, therein or may be set forth in the Hire Purchase Tenancy Agreement, conveyance deed for the flat and also the joint lease deed for the land under the appurtenant to the flats, by the Delhi Development Authority and shall sign and execute the same with the Delhi Development Authority and get the same registered at my own cost and expenses in the manner prescribed under the said regulations within 90 days from the date of handing over the flat or such extended period as may be permitted by the Vice Chairman of the Delhi Development Authority from time to time and that during the said period of 90 days or such extended period as may be permitted I shall be responsible for looking after the maintenance of the common services attached to the flat allotted. I, further undertake that I shall constitute and become a member of the registered agency prescribed under the said Regulations and abide by the constitution a model form of which I have read and understood.

I also undertake not to make any additions and alterations in the dwelling unit allotted to me without obtaining prior and written permission from the DDA. It will be open to DDA to conceal the allotment and resume the possession of the dwelling unit, if I fail to fulfil the undertaking given herein.

Signed by me _____ on _____ day of _____ (One Thousand Nine Hundred and _____)

ALLOTTEE

In the presence of :-

WITNESS:-

1. _____

2. _____

SPECIAL POWER OF ATTORNEY

FOR TAKING PHYSICAL POSSESSION OF THE FLAT

I _____ S/o _____ r/o _____ the allottee
of flat No _____ in _____ Resdl. Scheme,
under _____ category do hereby appoint Shri _____ S/o
Shri _____ r/o _____ as my lawful attorney to collect the
possession letter and physical possession in respect of the above said flat. The signatures
of the attorney so appointed by me are attested below. I rectify the action done by my
Attorney.

EXECUTANT

(Sig. Of Attorney)

Sig.of the Attorney Attested

WITNESS:-

- 1.
- 2.

AFFIDAVIT

I, Shri _____ S/o Shri _____ Aged _____
R/o _____ do hereby solemnly affirm and declare as under:-

I have not sold, transferred, assigned or parted with the possession of the whole or any part of the residential flat No _____ Block No _____ Locality _____ allotted to me against my Registration No. in the draw held on _____ by the D.D.A.

That I have not executed any sale Agreement, Power of Attorney, Agreement of sale or Agreement in favour of any body except power of attorney (spl.) for taking over the physical possession of the flat.

DEPONENT

VERIFICATION:

I, the above said _____, do hereby solemnly affirm and declare that the contents of the above are correct and true to the best of my knowledge and belief and nothing has been concealed thereof.

Verified at Delhi this _____ -day of _____ 199 _____

DEPONENT