

दिल्ली विकास प्राधिकरण

INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR E-TENDERING FORMING PART OF BID DOCUMENT AND TO BE POSTED ON WEBSITE

(Applicable for inviting Two bid system)

Executive Engineer (E), Electrical Division no.-1 on behalf of Delhi Development Authority invites online **Percentage Rate** bids from specialized agencies who fulfill the eligibility criteria in **Two Bid System** for the following work up to 3.00 P.M. on*.....

1.	NIT No.	:	<u>09/ SE(E)EZ/ DDA/ 2020-21(Rev.)</u> <u>26/EE(E)/ELD-1/DDA/2020-21</u>
2.	Name of work	:	M/o Various scheme under Nazul A/c - II (East Zone)
3.	Sub Head	:	Providing Street Lights on 1800 mtr. long 26 Mtr. wide road around ACP office, Park Plaza, Metro Mall, Galaxy Pearl Grand, Cross River Mall & Aditya Mega Mall and on 67 mtr. long 36 mtr. wide road adjacent to CRM at CBD Shahdara.
4.	Estimated Cost put to bid	:	Rs. 89,53,349/-
5.	Earnest Money	:	Rs.1,79,067/- (Exempted for the firm registered with department i.e. DDA and EMD declaration Proforma to be filled)
6.	Period of completion	:	02 Months
7.	Publish Date (uploading)	:	12.03.2021
8.	Document download / sale start date	:	12.03.2021
9.	Document download / sale end date	:	24.03.2021 upto 3.00 PM
10.	Date & time of Pre-Bid (if applicable)	:	In the chamber of SE(E)/EZ/DDA on 15.03.2021 at 17.00 Hrs.
11.	Bid submission start date & time, scanning & uploading UTR of RTGS / NEFT against EMD, proof of payment for processing fee & other documents	:	17.03.2021
12.	Bid submission end date & time, scanning & uploading UTR of RTGS / NEFT against EMD, proof of payment for processing fee & other documents	:	24.03.2021 upto 3.00 PM
13.	Bid opening date & time	:	25.03.2021 at 3.30 PM
14.	Time & date of opening of price bid	:	To be notified after qualification of eligible agencies.
* : To be filled in approved NIT by NIT approving authority.			
** : Pre bid shall be held only for specialized works			
# : To be filled in by tender inviting authority while uploading tender.			

- The intending bidder must read the terms and conditions of CPWD-6 carefully, He should only submit his bid if he consider himself eligible and he is in possession of all the documents required.
- Information and instructions for bidders posted on website shall form of bid document.
- The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen from www.dda.org.in or central public procurement portal <https://eprocure.gov.in> /eprocure/app free of cost.
Those contracts not registered on the website mentioned above, are required to get registered beforehand. If needed they can be imparted training on online tendering process as per details available on the website. The intending bidder must have valid class – II digital signature to submit the bid.
- But the bid can only be submitted after depositing E – tendering processing fee, and uploading the mandatory scanned documents

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Note: Bidders registered in Contractor's Registration Board (CRB) of DDA are required to pay the e-tendering annual charges as under:

S. No.	Class of Contractor	Amount to be paid per Annum
1.	Class-I	Rs. 20,000 + GST @ 18%
2.	Class-II	Rs. 16,000 + GST @ 18%
3.	Class-III	Rs. 14,000 + GST @ 18%
4.	Class-IV	Rs. 10,000 + GST @ 18%
5.	Class-V	Rs. 6,000 + GST @ 18%

The bidders (Contractor/Consultants) who are not registered in DDA and wish to bid in DDA tenders are required to pay annual charge of e-tendering to Secretary CRB, DDA (vide letter no. F4. (8)/72/Misc./Secy./CRB/2017/284 dated 06.06.2017 issued by secretary (CRB) DDA in prescribed form as under:

S. No.	Cost of work	Amount to be paid as per Annum
1.	Up to Rs. 15.00 Lac	Rs. 6,000+GST @18%
2.	Above Rs. 15.00 Lac to Rs. 20 Crore	Rs. 20,000+GST @18%
3.	Above Rs. 20 Crore	Rs. 50,000+GST @18%

Proof of registration (if applicable) and the proof of payment and its scanned copy are to be uploaded.

The unique transaction reference of RTGS / NEFT against EMD shall be submitted to tender opening Authority by the lowest bidder within one week of demand.

The bid submitted shall be opened at 03:30 pm on ____ * _____. (As per Rule 170 of General Financial Rules (GFRs) 2017, Micro and Small Enterprises (MSEs) and the firms registered with concerned Ministry / Departments are exempted from submission of Bid Security).

Proof of registration (if applicable) and the proof of payment and its scanned copy are to be uploaded.

Earnest money shall be deposited through RTGS/NEFT in the account of Senior A.O. CAU East Zone/DDA having S.B. Account No. 01201110000010 with HDFC Bank Laxmi Deep building Laxmi Nagar Distt. Centre, Delhi - 110092 Branch (IFSC code HDFC0000120). The unique transaction reference of RTGS / NEFT shall have to be scanned & uploaded by the bidder in the e-tendering system within the period of bid Submission (The Executive Engineer 1 will get earnest money verified from CAU based On the unique transaction reference number against each RTGS / NEFT payment before the Bids are opened).

The bid submitted shall be opened at 03:30 pm on 'To be notified after qualification of eligible agencies'.

Note:-"The bidder will use one UTR for one work only. In case it is found that he has used one UTR number for different bids, the entire bid submitted by him will be rejected and he will be debarred from further bidding in DDA in future."

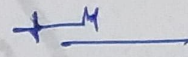
5. Those contractors not registered on the website mentioned above, are required to get registered beforehand. If needed they can be imparted training on online tendering process as per details available on the website.
6. The intending bidder must have valid class-II digital signature to submit the bid.
7. On opening date, the contractor can login and see the bid opening process. After opening of bids he will receive the competitor bid sheets.
8. Contractor can upload documents in the form of JPG format and PDF format.
9. Contractor must ensure to quote rate of each item. In addition to this while selecting any of cells a warning appears that if any cell is left blank the same shall be treated as "0". Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as "0" (ZERO). However, if a tenderer quotes nil rates against each item in item rate tender or does not quote any percentage above / below on the total amount of the tender or any section / sub head in percentage rate tender, the tender shall be treated as invalid and will not be considered as lowest tenderer.
10. The department reserves the right to reject any prospective application without assigning any reason and to restrict the list of qualified contractors to any number deemed suitable by it, if too many tenders are received satisfying the laid down criterion.

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List of self-attested documents to be scanned and uploaded within the period of tender submission:

- i) The unique transaction reference of RTGS / NEFT against EMD (Exempted for the firm registered with department i.e. DDA and EMD declaration Proforma to be filled).
- ii) Scanned copy of proof of payment made for processing fee charges as detailed in para 4 above.
- i) Certificate of Registration for GST and acknowledgement of up to date filed return, regn. of ESI & EPFO.
- iv) Scanned copy of Tender Acceptance Letter, as per attached format.
- v) Corrigendum to tender uploaded before opening of tender (if any).
- vi) **An undertaking that "The Physical proof of RTGS / NEFT UTRs shall be deposited by me / us with the EE calling the bid in case I / we become the lowest bidder within a week of the opening of financial bid otherwise department may reject the bid and also take action to withdraw my / our enlistment / debar me / us from tendering in DDA.**
- vii) Any other Documents as specified in the press notice.
- viii) Integrity pact
- ix) Electrical License
- x.) Enlistment order.

Note: It is mandatory to upload scanned copies of all the documents including GST registration if these documents are not uploaded, then bid will become invalid and shall summarily be rejected.



Executive Engineer (Elect.)
Electrical Division No.1/DDA

Date: 10.03.2021

No.F.13 (37)/EL.D-1/A/C's/DDA/ 5129

Copy to:-

1. SE(E) East Zone/DDA.
2. FO to CE(EZ)/DDA.
3. EE/Elect.Divn.2 to 13/DDA.
4. Sr.AO(CAU)EZ,DDA.
5. All AE's & AE(Plg.)/Elect.Divn-1/DDA.
6. ASO/Electrical Division No.1/DDA.
7. AAO/Electrical Division No.1/DDA.
8. Notice Board/EL.D-1/DDA.
9. DDA website i.e. ddatender@dda.org.in
10. Agreement Copy.


EE(E)/EL.D-1/DDA