

OFFICE OF THE EXECUTIVE ENGINEER
SOUTH EASTERN DIVISION NO.11/DDA
VIKAS SADAN, NEW DELHI-110023

No: F. 5(177)/SED-11/DDA/A/18-19/

Dt.

SHORT NOTICE INVITING QUOTATION NO.2

The Delhi Development Authority invites sealed quotations for the work mentioned herein below. The quotations should reach in the office of Executive Engineer, SED-11, DDA on or before 21.02.2019 upto 3.00 P.M. The sealed quotations shall be opened on the same day at 3.30 P.M. The quotationers or their representatives may be present at the time of opening of the sealed quotations.

Scanned copy of Earnest money of Rs. 16,953/- shall be deposited separately through RTGS/NEFT in the account of "Sr.A.O.CAU/SZ/DDA" account No. **16651110000012.,HDFC bank**,G-B, Hauz Khas, New Delhi, IFSC Code HDFC0001665 to be submitted with the quotation. Any quotation which is not accompanied by the Earnest Money in the prescribed manner shall be rejected summarily and not accounted for at all.

Estimated Cost: - Rs. 8,47,642/-

Earnest Money: - Rs. 16,953/-

Name of Work: M/o Completed scheme finishing and furnishing & i/c T.C.etc complete at Vikas Sadan.

SH:- Conversion of office space into call centre by providing and placing work stations, partition wall, screen wall at 3rd floor, A-Block , Vikas Sadan.

Time Allowance :- 20 Days

S. No.	Description of items	Qty.	Unit
1	Providing and installation of modular call centre desks ,Desk will be provided with 2 lockable out of 3 drawers/seat, Desk top will be made of 38 mm thick pre-laminated, particle board and rest partition and vertical member, particle board and rest partition and vertical member, Drawers provided with telescopic channel of Hettich or equivalent brand. Desk will be provided with 1 keyboard slider per seat as approved by Engineer-in-Charge. Desk size -: 1200x750x750 Drawer size:-450x600x600	10	Each
2	Providing and installation of modular desk for supervisor,with 3 drawers per seat, Desk top will be made of 38 mm thick prelaminated,particle board and rest partition and vertical member made of 25mm prelaminated particle board Drawers provided with telescopic channel of hettich or equivalent brand. Desk will be provided with 1 keyboard slider per seat as approved by Engineer-in-Charge. Desk size -:2000x750x750, side desk size :- 1750x 400x750 Drawer size:-450x600x600	1	Each
3	Providing and placing medium back revolving chair made of thick hot pressed plywood upholstered with fabric back will be made of 1.2cm thick hot pressed plywood upholstered with replacable fabric upholstery covers and molded pu foam of density and hardness same as that of seat. The back ply and foam is to design with countour lumber support for comfortable seating posture. The front pivot synchro mechanism is to design with following features a)360degree revolving, b) single pivot control c) front pivot for tilt with feet resting on ground ensuring mre confort, d) four position locking with anti shock feature, e) seat/back tilting ratio upto 1:2 as approved by Engineer-in-Charge. seat size: 51cm(W)x48cm(D) back size : 48cm(W)x66cm(H)	11	Each

4	Providing and placing screen wall of size 360 cm (L)X220 cm (H) having provisions for providing multi monitor/LCD unit i/c provision for electrical and cable arrangements in the front of hall. Desk will be provided with 2 lockable out of 4 drawers, Desk top will be made of 38 mm thick pre-laminated particle board and rest partition and vertical member made of 25mm pre-laminated particle board. Drawers provided with telescopic channel of Hettich or equivalent brand. Openable cabinet is provided below the drawers for placing CPU & cable , monitor related items as approved by Engineer-in-Charge. size :- 360cm (L) X 60cm(W) X 75cm(H)	1	Each
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Conditions:-

1. The work shall be carried out as per the specification and up to satisfaction of Engineer-in-charge.
2. The agency will have to make his own arrangement of T & P etc.
3. The rates should invariably be written both in figures and words, failing which the NIQ shall liable to be rejected and the lowest rate shall be treated as final.
4. The validity of the quotation is 30 days from the date of opening of the quotations.
5. The conditional quotations shall be summarily rejected.
6. Payment shall be made only after completion of work upto the entire satisfaction of Engineer-in-Charge.
7. Necessary statutory deductions shall be made as applicable.
8. The quotationer shall be registered with the Department of Trade & Taxes, GST/GNCTD and upload a copy along with quotation otherwise the quotation shall not be considered and liable to be rejected.
9. Quoted rates should be inclusive of all statutory taxes/levies including GST etc.

Executive Engineer
SED-11, DDA

Copy to:-

1. CE/SZ/DDA.
2. The Suptdg. Engineer/SED-11,DDA
3. Director (System), DDA, with the request to put on DDA "Website"
4. Sr.A.O.CAU/SZ/DDA.
5. AE(P)SED-11/DDA.
6. AE(I)SED-11/DDA.
7. A.A.O/SED-11/DDA.
8. M/s Kiran Lata verma Contractor, Add:- 3/6137 Govind Vihar colony , Janta road Saharanpur 247001, Email:- Klvconstruction09@gmail.com
9. M/s. K.C. TRADING CO. A-11 Madhu Vihar, I P EXtn, Patpar Ganj, Delhi -110092, E-mail:- kctrading.ahuja@gmail.com
10. M/s ARIHANT CONCEPTION FURNITURES, Add:- 141 Bank enclave Laxmi Nagar, Delhi-92, E mail- Aaf.desk@gmail.com
11. M/s NR construction Add:- Branch office G-23, IInd floor near Paras Nath jain mandir Laxmi Nagar, Delhi-110092 E-mail:- nirmeshjain500@gmail.com
12. Notice Board, SED-11.

Executive Engineer
SED-11, DDA