

Delhi Development Authority

Vikas Sadan, INA , New Delhi- 110023

CORRIGENDUM

Engagement of Consultant (Land Costing)

In partial modification of notice for inviting applications for engagement of one Consultant (Land Costing), the term "MPD - 2021" appearing in Job Description at S.No. (a) & (b), may be read as "MPD-2041".

Rest of the terms and conditions shall remain unchanged.

Sd/-
Commissioner (Personnel)
Delhi Development Authority

**DELHI DEVELOPMENT AUTHORITY
VIKAS SADAN, INA, NEW DELHI – 110 023**

Sub: Engagement of Consultant (Land Costing)

DDA invites applications on prescribed format from retired government Officers of Central/State Govt./Autonomous Bodies, holding post in the substantive pay in Level 12 in Pay Matrix at the time of retirement and possessing CA/ICWA/CS/MBA qualifications and having relevant experience of 03 years in handling Financial aspects of land matters, for engaging one Consultant (Land Costing) initially for a period of one year or further orders, extendable further depending upon the requirement of DDA and performance of the candidate. The upper age limit is 63 years on the last date of receipt of application.

2. The eligibility conditions, experience etc. are as under:-

Particulars	Experience, Qualification & Job description	Remuneration/Terms & Conditions
01 No. Consultant (Land Costing)	<p><u>Experience</u> 03 years in handling financial aspects of land matters.</p> <p><u>Qualification</u> CA/ICWA/CS/MBA</p> <p><u>Job description</u> a) To determine the charge/rates for implementation of various policies incorporated in the Master Plan of Delhi 2021 as amended from time to time. b) To provide inputs for MPD 2021. c). To examine and offer comments on various issues referred by the Management Wing. d) Fixation of rates for allotment of land to institutions including Govt. Departments & Local Bodies etc. e) Processing of files for working out the penalties leviable under relevant provisions of different types of lease deeds. f) Examination of the judgments pronounced in Court cases and providing comments thereon with respect to financial aspects. g) Determination of pre-determined rates for different schemes/areas. h) Other allied matters as referred from time to time.</p>	Remuneration will be paid as per Grade Pay of Rs.7600/- (PB-3) (Level 12 in pay matrix) in accordance with policy guidelines issued vide circular No.23/18 dated 05.12.2018 of DDA. The terms & conditions of engagement shall be governed by the provisions of the said circular.

3. Terms & Conditions

- i. The period of the contractual appointment shall not be counted as Government service for the purpose of pension or for any other retirement benefits.
- ii. The terms and conditions are subject to codal provisions and memoranda and resolutions issued by the DDA from time to time.
- iii. The appointee will furnish an undertaking at the time of joining the duty in regard to the truth and correctness of the information furnished by him/her and also declaration of fidelity and secrecy in prescribed format.
- iv. The APAR grading should be minimum 'VERY GOOD' for the last five years of service.

4. Method of Selection

The applications will be screened by Pre-Evaluation/Consultancy Evaluation Committee in accordance with the policy guidelines issued vide Circular No.23/18 dated 05.12.2018. No correspondence in this regard will be entertained. Intimation shall be sent only to the short-listed candidates for personal interaction through e-mail.


5. Instructions for candidates

The candidate shall send the bio-data in the prescribed application format by 5.00 P.M. on 7.5.19. They shall fill up the form duly typed, paste photograph at the space provided in the prescribed applicable form (attached), put specimen signature in the space provided and then send the scanned copy of the signed application form duly filed in pdf or JPEG format at e.mail personnelbranch1@dda.org.in Please do not enclose any document [s] while sending the scanned copy of the application form at the above mentioned email ID. The applicant is required to produce the original/supporting documents at the time of interaction, if called. The application should be sent through e-mail only and on the prescribed format. The applications sent through any other mode shall not be considered.

6. General Conditions

1. Sending bio-data through e-mail will not necessarily mean that the applicant shall be called for interaction. Only those candidates will be called for interaction who are found suitable as per the criteria devised by the DDA keeping in view the requirement of the work to be carried out. In this regard, no communication either by email, phone or letter, etc. shall be entertained.
2. The date, time and venue of the interaction will be intimated separately.
3. No TA/DA will be paid for attending the interaction.

Encl: Application format.


Commissioner (Personnel)

**DELHI DEVELOPMENT AUTHORITY
FORMAT OF APPLICATION**

1. Application for engagement as Consultant (Land Costing)

2. Name of the Candidate: _____
(in block letters)

3. Date of Birth
(DD/MM/YY) _____

4. Age as on last date of application _____

5. Father's/Husband
Name: _____
(In Block letters)

6. Date of retirement on superannuation: _____

7. Address for
communication: _____

8. Email I.D.: _____

9. Contact No. [a] Landline _____ [b] Mobile No. _____

10. [a] Academic/Professional qualifications:

Degree	University	Field/specialisation	Years of Passing	Any other information

[b] Details of Experience:

Details of employment in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

Office/Institute/ Organisation	Post	From	To	Nature of duties

(c) Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.

Photograph
Signature

11. APARs grading for the last five years

Year	Ist Year	2 nd Year	3 rd Year	4 th Year	5 th Year
Grading					

12. Name of Organisation and post held at the time of retirement

Name of the Deptt.	Post held at the time of retirement and date of appointment	Substantive Pay i.e. Pay Band, Grade Pay (Level in pay matrix as per 7 th CPC) (ACP & MACP etc. will not be considered)

13. Please attach scanned copy of PPO _____

14. Whether Pension is provisional or full pension: _____
(If provisional reasons thereof)

15. Knowledge of computers _____

Declaration to be signed by the candidate

I hereby certify that particulars mentioned in the above application are correct and true to the best of my knowledge and belief and nothing material fact/information has been suppressed or concealed therefrom. If particulars mentioned by me are found false or incorrect at any stage, then my contract shall be liable to be terminated without any notice with further action as may be deemed appropriate by DDA.

Signature of the Applicant

Place:
Date: