

OFFICE OF THE EXECUTIVE ENGINEER
WESTERN DIVISION NO.-5 /DDA/ VIKAS MINAR
NEW DELHI-110002
E-Tender Notice No. 22/2019-20

Online item rate tenders on license fee basis in two bid system (Technical and Financial) are invited through E-tendering mode for following work by Executive Engineer/WD-5, DDA, on the date mentioned below on behalf of Delhi Development Authority upto 03:00P.M. from the approved eligible contractors/reputed financial sound firms having experience in running canteen in Central/State Government/PSU Department through E-tendering mode in the presence of intending firms or their authorized representative .

INITIAL CRITERIA FOR ELIGIBILITY FOR TENDER

The applicant who fulfills the following requirements shall be eligible to apply:-

1. The Bidder must have at least 3 years satisfactory experience of running canteen in Central/State Government/PSU Offices located in Delhi/New Delhi having not less than 1000 numbers of employees in each organization where the Bidder is running the canteen.
2. The Bidder's average Annual Financial Turnover(gross) in catering services during the last three Financial Years should not be less than Rs. 20 lacs (Rs. Twenty Lacs.)
3. The Bidder must possess EPF, ESI, GST (Food safety) FSSAI , Registration Number issued by respective EPF/ESI & GST (Food Safety) FSSAI Offices located in Delhi/ New Delhi only. PAN No. is also mandatory.
4. The Bidder should have ISO certificate and possess license as per Food Safety and Standard Act, 2006 (Attested copies to be submitted).
5. The Bidder should not have been debarred or black listed in any central/state government/municipal agency

DDA reserves the right to reject or accept any tender without assigning any reason whatsoever.
 (Tenderers are required to participate as per e-tendering procedure of DDA.)

SI No.	Items	Description
1.	NIT	32/EE/WD-5/DDA/2019-20
2.	Name of Work	Providing catering and related services for running staff canteen at DDA office Vikas Minar, I.P Estate, New Delhi.
3.	Availability of tender documents	The tender document as uploaded can be viewed by intending bidder free of cost. Please visit DDA's Website https://eprocure.gov.in/eprocure/app or www.dda.org.in
4.	License Fee	On License basis on nominal license fee of Rs.1000/- (One Thousand) only per annum as per criteria mentioned in bid documents.
5.	Earnest Money	The bidder shall deposit Rs.10,000/- (Rupees Ten Thousand) only as earnest money through RTGS/NEFT mode in favour of Sr. A.O. of the concerned CAU/NZ having account no.02871110000022 with HDFC Bank, B.3-2 Ashok Vihar Branch, Delhi 110052 (IFSC Code :- HDFC0000287).
6.	Pre-bid meeting	Date and time 16.09.2019 at 04.30 PM
7.	Bid submission end	Date and Time 25.09.2019 upto 03.00 PM
8.	Technical Bid opening	Date and Time 27.09.2019 at 11.00 AM
9.	Date of opening of Financial Bids	Will be communicated later to the technically qualified bidders in due course of time.
10.	Address for pre-bid meeting.	In the Chamber of Commissioner(Pers.) Room No. E-1, Ground Floor, B-Block, Vikas Sadan, INA, New Delhi.

NOTE:

1. The bidder will use one UTR for one work only. In case, it is found that he has used one UTR number for different tenders, all the tenders submitted by him will be rejected and he will be debarred from further tendering in DDA in future.
2. For terms and conditions , eligibility criteria, scope of work , the manner in which Earnest Money etc. are to be deposited through RTGS mode and other information/instruction. Please visit DDA's Website <https://eprocure.gov.in/eprocure/app> or www.dda.org.in for any assistance on e-tendering Deputy Director (IR&SW) or M/s N.I.C on email cphp-nic@nic.in, support-eproc@nic.in or 24 X 7 helpline number 0120-4200462, 0120-4001002/005

(Please visit DDA's website if there is any change in tender notice in future.)

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The tender shall be submitted online in two parts viz eligible bid and financial bid

A) Technical Bid (First Cover).

The tenderers are required to furnish following documents in technical bid:-

- I. Scanned copy of Acknowledgement of Earnest Money deposited through RTGS/NEFT.
- II. Scanned copy of Registration Certificate of the firm.
- III. Scanned copy of acknowledgement of I.T.R. of last three years, along with audited financial statements.
- IV. Scanned copy of GST Registration certificate.
- V. Scanned copy of ISO Certificate and License as per Food Safety and Standard Act, 2006 Food Safety (FSSAI) Regd. No.
- VI. Scanned copy of satisfactory performance/experience certificate of running canteen in Central/State Government/PSU Offices for at least 3 years, from a service recipient i.e., Central/State Government/PSU office (on the letter head and with complete address and telephone No.) and Number of employees in each Government organization/PSU where the tenderer is running the Canteen.
- VII. Scanned copy of PAN No.
- VIII. Scanned copy of Annual Financial turn over as per Income Tax Returns Certificate of the Firm during the last three Financial Years FY2015-16, FY 2016-17, FY 2017-18 and for FY 2018-19 a Certificate of Annual Turnover furnished by the Chartered Accountant.
- IX. Scanned copy of Tender Acceptance Letter (To be given on Company Letter Head)
- X. Scanned copy of EPF and ESI No. of Firm/Company.
- XI. Scanned copy of No. of partner in Firm along with copy of partnership deed, if any.
- XII. The Bidder should not have been debarred or black listed in any central/state government/municipal agency. An undertaking on non judicial stamp paper of rupees 100/- needs to be furnished.

Any tender found lacking with respect to the necessary information and/or documents/and/or EMD, with the Technical Bid will not be considered.

B) Financial Bid.(Second Cover).

1. Schedule of Financial bid in the form of BOQ.

Tender documents may be downloaded from Central Public Procurement Portal <https://eprocure.gov.in/eprocure/app>. Aspiring Bidders/ Suppliers who have not enrolled/registered in e-procurement should enroll/register before participating through the website <https://eprocure.gov.in/eprocure/app>. The intending tenderer should ensure before tendering in DDA, that the requisite fee has already been deposited with CRB.

EXECUTIVE ENGINEER
WD-5/DDA

Dated...09/01/19

No. F. 5 (38) WD-5/DDA/2019-20/1495

1. Commissioner(P)/DDA
2. CE/NZ/DDA.
3. Director (P)-I/DDA
4. Director (System), 'B' Block Vikas Sadan, DDA.
5. SE/CC-8/DDA.
6. Dy. Director (IR&SW)/DDA
7. F.O. to CE (NZ), DDA.
8. A.O. (CAU) NZ, DDA.
9. All Executive Engineers/DDA.
10. Security officer, DDA Vikas Minar, New Delhi.
11. All A.E./WD-5/DDA.
12. Head Clerk WD-5/DDA. To ensure for displaying the NIT on DDA website and confirm.
13. Notice Board of WD-5/DDA.
14. DDA, Contractor Association (Regd.), 18-E Vikas Kuteer, I.P. Estate, New Delhi.
15. Cont. Welfare Association: (Regd.) 12-A Barrack No. 1, Block-A, Vikas Kuteer, I.P. Estate, New Delhi
16. The ITO Contractor circle central revenue office, 263 'A' 2nd Floor, I.P. Estate, New Delhi.
17. Cont. Association, CPWD, Y-Shape Building, I.P. Estate, New Delhi
18. Delhi Cont. Welfare Association, 306, Masjid MohRai Sahib Market, N.D.S.E. Part-II, New Delhi-110049
19. The Chairman, Trans Yamuna DDA Cont. Association (Regd.) 11-12, Veer Sawarkar Mkt., Budh Bazar, Gandhi Nagar, Delhi.
20. Indian Contractor & Builders Association G-80/207, Main Bazar Laxmi Nagar.
21. Bharat Contractors Association @ D-5, Shivaji Market, Tagore Garden Etnx., New Delhi.
22. The Delhi Cont. Builders Association, (R) H. No. 5503, Choudhary Prem Rai Bhawan, New Chandrawal Chowk, Bhim Singh Road, Delhi -1100073.
23. Secretary all Delhi DDA and MCD Contractors welfare Association (Regd.), 253, Pratap Khand, Vishakarma Nagar, Delhi.
24. E-mail to ddatender@dda.org.in

EE/WD-5/DDA